

Application for Admission

Personal Information			
Last name (surname)	Middle initial	First name (given)	
Country of birth	Date of birth Month / Day / Year	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Country of citizenship	Admission number (if known)		

Permanent Address – Address in your home country			
Street and Apt. #			
City	State/Province	Zip	Country
Phone	e-mail		
Name of emergency contact	Relationship	Phone	e-mail

Local Address – Address in the US (if applicable)			
Street and Apt. #			
City	State	Zip	Phone

Name of spouse and children accompany or following to join student.			
Last name	First name	Date of birth Month / Day / Year	Relationship to you
Last name	First name	Date of birth Month / Day / Year	Relationship to you
Last name	First name	Date of birth Month / Day / Year	Relationship to you

Course Information		
<input type="checkbox"/> CIT 1- IT Administrator (1 quarter) <input type="checkbox"/> CIT 2 - IT Engineer (1 quarter) <input type="checkbox"/> CIT 3 - IT Linux and Exchange (1 quarter)	<input type="checkbox"/> WD 1- Web Design (1 quarter) <input type="checkbox"/> WD 2- Advanced Web Design (1 quarter)	Start Date Month / Day / Year

Tuition and fees			
<input type="checkbox"/> 1 quarter: USD 3,800	<input type="checkbox"/> 2 quarters: USD 7,400	<input type="checkbox"/> 3 quarters: USD 10,900	<input type="checkbox"/> 4 quarters: USD 14,300
<input checked="" type="checkbox"/> Registration fee: USD 100	<input checked="" type="checkbox"/> Processing fee: USD 75	<input type="checkbox"/> International mailing fee: USD 50	Total: _____

Refund policies for the student who applied for M-1 visa from abroad.

If your visa is denied, you must send back the visa package that we mailed to you along with the I-20 form and a letter of denial from the US Embassy to New York Business Institute. In this case, 100% of the tuition will be refunded. The registration fee, processing fee, and International mailing fee will not be refunded.

Complete the following questions if you are applying for a student visa from within the USA.

Fill out and sign I-539 form along with a USD 300 check or money order payable to "U.S. Citizenship and Immigration Services".

Change of status/reinstatement? <input type="checkbox"/> Yes <input type="checkbox"/> No		Current visa type	Status expires/expired on
Are you a transfer from another school (m-1 visa)? <input type="checkbox"/> Yes <input type="checkbox"/> No		USCIS Admission # (from I-20 form)	
Name of school			
Street and Apt. #			
City	State	Zip	Phone

Payment Methods

Students enrolled in any program must pay at least USD 3,975 (and USD 50 international mailing fee if applicable) before the I-20 can be processed. The tuition balance is due in full on the first day of each quarter.

Students can make their payment in one of the following four ways

1. Checks in USD payable to New York Business Institute
2. International money order or AMEX travelers check in USD payable to New York Business Institute
3. Wire transfer: contact us to inquire our account information
4. We accept credit cards (VISA, MasterCard, American Express and Discover) issued in the United States. However, we can only accept cards that are swiped on the credit card reader in our premises.

The above information is correct, and I am aware that the issuance of the I-20 form by New York Business Institute, admission to the school's programs and continued attendance in the school are subject to payment of all fees and tuition.

I have read and agreed with New York Business Institute's schedule of rates, costs, conditions and refund policy.

Student's Signature	Date (Month/Day/Year)
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